

# Reporting Waste, Fraud, Abuse or Corruption

It is important to the Georgia Forestry Commission that all of our resources, including our financial ones, are used appropriately and wisely.

If you are an employee and you discover an instance where you believe waste, fraud, or abuse is happening, please let a manager within your chain of command know. If this is not possible for whatever reason, you may report it using this form or by contacting the HR Director who serves as the agency's Ethics Officer.

If you are a member of the public or an employee of another agency, please use this form to report your concerns. You may also contact the GFC's HR Director who serves as the agency's Ethics Officer at 678-476-6224 or at [gfcjobs@gfc.state.ga.us](mailto:gfcjobs@gfc.state.ga.us).

An investigation will begin within 10 business days of receipt of a complaint. Once the investigation is complete, you will be notified of the findings and any changes implemented to prevent future problems.

If you do not feel that the issue has been sufficiently addressed or handled properly, you may also report your concerns to the state's Inspector General. **Please remember that all reports are subject to the Open Records Act so confidentiality cannot be guaranteed.** However, retaliation for making a report in good faith is prohibited by the GFC. You will not be fired, demoted, or otherwise penalized for bringing your concerns to our attention or to the attention of the Inspector General. Deliberately false reports will be dealt with under the agency's discipline policy.

Your name: \_\_\_\_\_

E-mail Address (where we can contact you): \_\_\_\_\_

Home/cell phone: \_\_\_\_\_ Work/other phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you a state employee?  yes

Agency name \_\_\_\_\_

no



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Are there others who may have some knowledge of some part of the alleged wrongdoing and who should be contacted? If so, please provide their names and contact information.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Is there anything else about this investigation that the Ethics Officer should know?

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Do you want your name and contact info kept confidential during the course of the investigation? **Remember that 10 days after an investigation is closed, all information in it, including your name and contact info, becomes an Open Record.** \_\_\_\_ yes \_\_\_\_ no

To the best of my knowledge, the information I have furnished is accurate and true.

\_\_\_\_\_  
Complainant signature

\_\_\_\_\_  
Date