

SECTION 3 – SPECIFY TYPE OF ACTION(S). CHECK ALL THAT APPLY TO THIS REQUEST.

| | |
|--------------------------|--|
| <input type="checkbox"/> | Deactivate Supplier Profile (Enter justification in Section 5) |
| <input type="checkbox"/> | Reactivate Supplier Profile |
| <input type="checkbox"/> | 1099 Applicable. Enter Code _____ |
| <input type="checkbox"/> | Add <u>New</u> Bank Account (Must complete Section 2) |
| <input type="checkbox"/> | Change <u>Existing</u> Bank Account (Must complete Section 2) |
| <input type="checkbox"/> | FEI/TIN Change (Cannot be changed if 1099 applicable) |
| <input type="checkbox"/> | Supplier (Business) Name Change |
| <input type="checkbox"/> | Add <u>Additional</u> Business Address |
| <input type="checkbox"/> | Change <u>Existing</u> Business Address |
| <input type="checkbox"/> | Other (Provide Details in Section 5) |

SECTION 4 – TYPE OF BUSINESS (Check All That Apply)

BUSINESS CERTIFICATIONS – CHECK ALL THAT APPLY

| | | | |
|--------------------------|----------------------|--------------------------|-----------------------------|
| <input type="checkbox"/> | *Small Business | <input type="checkbox"/> | Women Owned |
| <input type="checkbox"/> | GA Resident Business | <input type="checkbox"/> | Minority Business Certified |

MINORITY BUSINESS ENTERPRISE (51% Owned):

| | | | | | |
|--------------------------|-------------------|--------------------------|------------------|--------------------------|-----------------|
| <input type="checkbox"/> | Hispanic – Latino | <input type="checkbox"/> | African American | <input type="checkbox"/> | Native American |
| <input type="checkbox"/> | Asian American | <input type="checkbox"/> | Pacific Islander | <input type="checkbox"/> | Not Applicable |

*Based on Georgia law (OCGA 50-5-21) (3) "Small Business" means any business which is independently owned and operated. Additionally, such business must have either less than 300 employees OR less than \$30 million in gross receipts per year.

SECTION 5 – ADDITIONAL SUPPLIER COMMENTS (Required if "Other" or "Deactivate" box checked in Section 3)